



# Meadowside Community Primary & Nursery School

A Member of **The Challenge Academy Trust**

## Charging & Remissions Policy

<b>Policy written by</b>	School
<b>Date Policy Written</b>	Nov 2021
<b>Date Agreed by Governors</b>	Dec 2021 Dec 2022
<b>Next Review</b>	Dec 2023
<b>Head teacher</b>	Mr S Wright 
<b>Chair of Governors</b>	Mr P Calrow 

*'Where Learners Grow'*

<b>Related Policy / Legislation</b>	<ul style="list-style-type: none"> <li>• Managing allegations against staff <sup>[L]</sup><sub>[SEP]</sub></li> <li>• Code of Conduct <sup>[L]</sup><sub>[SEP]</sub></li> <li>• School financial regulations <sup>[L]</sup><sub>[SEP]</sub></li> <li>• Safeguarding Policies <sup>[L]</sup><sub>[SEP]</sub></li> <li>• Risk Assessments <sup>[L]</sup><sub>[SEP]</sub></li> <li>• Whistle Blowing <sup>[L]</sup><sub>[SEP]</sub></li> <li>• Code of conduct policies <sup>[L]</sup><sub>[SEP]</sub></li> <li>• Whole school pay policy</li> <li>• <sup>[L]</sup><sub>[SEP]</sub> 'A Guide to the Law for School Governors'</li> </ul>
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## Statement of intent

Meadowside CP & Nursery School is committed to ensuring equal opportunities for all pupils, regardless of financial circumstances, and has established the following policy and procedures to ensure that no child is discriminated against by our offering of school trips, activities and educational extras.

In addition, we are committed to adhering to legal requirements regarding charging for school activities, and meeting all statutory guidance provided by the DfE.

## Legal framework

This policy will have consideration for, and be compliant with, the following legislation and statutory guidance:

- Education Act 1996
- The Charges for Music Tuition (England) Regulations 2007
- The Education (Prescribed Public Examinations) (England) Regulations 2010
- DfE (2014) 'Charging for School Activities'
- DfE (2015) 'Governance Handbook'

This charging policy informs staff and parents about charging for school activities. It conforms to the requirements of the guidance detailed in 'A Guide to the Law for School

Governors’.

In accordance with these guidelines, Meadowside Community Primary and Nursery School:

- Will not charge for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught at school, except where parents have indicated their wish to purchase the product. <sup>[L]</sup><sub>[SEP]</sub>
- Will not charge for any activities which take place in school time, apart from instrumental tuition for individuals or pupils in groups of up to four. <sup>[L]</sup><sub>[SEP]</sub>
- May charge for school time activities by inviting parents and others to make voluntary contributions. Children of parents who do not contribute will not be treated differently to those who do make contributions. <sup>[L]</sup><sub>[SEP]</sub>
- Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible. <sup>[L]</sup><sub>[SEP]</sub>
- Will ask for a voluntary contribution for board and lodging on residential courses, except for pupils whose parents are receiving income support; Jobseeker’s Allowance; support under Part V1 of the Immigration and Asylum Act 1999; Child Tax Credit, provided the parent is not entitled to working tax credit and their annual income does not exceed the prescribed amount; Guaranteed State Pension Credit.
- May permit organisations to charge parents, when such an organisation is acting independently of the school or The Challenge Academy Trust, for an activity taking place during school hours when parents want their children to join in the activity. <sup>[L]</sup><sub>[SEP]</sub>
- May charge for activities (optional extras) which happen outside school hours when activities are not a necessary part of the National Curriculum. <sup>[L]</sup><sub>[SEP]</sub>
- Parents may be asked to make a contribution towards replacing damaged or lost school property, caused willfully or negligently by their children. <sup>[L]</sup><sub>[SEP]</sub>